

**SCHOOL DISTRICT OF MANAWA  
FINANCE COMMITTEE MEETING  
AGENDA**

[Join with Google Meet](#)

[meet.google.com/for-mpxh-zen](https://meet.google.com/for-mpxh-zen)

[Join by phone](#)

(US) +1 267-775-1125 PIN: 582 633 191#

**Date: June 8, 2021**

**Time: 6:00 p.m.**

**Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)**

**Board Committee Members: Pethke (C), J. Johnson, R. Johnson**

**In Attendance:**

**Timer:** \_\_\_\_\_ **Recorder:** \_\_\_\_\_

1. Approve Naming of Legal Depositories – First State Bank, Premier Community Bank, BMO, American Depositories Management, and Associated Bank Green Bay as Presented (Action)
2. Consider endorsement of Meal and Milk prices for 2021-22 school year (Action)
3. Consider endorsement of Student Accident Insurance carrier for 2021-22 school year (Action)
4. Consider endorsement of Class and District Fees for 2021-22 school year (Action)
5. Consider endorsement of Occupational Therapist services from N.E.W. Rehab Company for the 2021-22 school year (Action)
6. Monthly Financial Report (Information)
7. State of Wisconsin 2021-23 Budget (Information / Action)
8. Finance Committee Planning Guide (Information / Action)
9. Next Finance Committee Meeting Date: \_\_\_\_\_
10. Next Finance Committee Items:
  - 1.
  - 2.
11. Adjourn



**Ms. Carmen O'Brien**  
Business Manager

## **School District of Manawa**

*Students Choosing to Excel, Realizing Their Strengths*

**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 6/2/2021  
**Re:** Legal Depositories

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The legal depositories for the School District of Manawa shall be:

- First State Bank, New London, WI
- Premier Community Bank, Marion, WI
- American Deposit Management Co.
- BMO Harris Bank N.A.
- Associated Bank Green Bay N.A.

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### **School District of Manawa**

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2525  
Fax: (920) 596-5308

### **Little Wolf High School Manawa Middle School**

515 E. Fourth St  
Manawa, WI 54949

Phone: (920) 596-2524  
Fax: (920) 596-2655

### **Manawa Elementary**

800 Beech Street  
Manawa, WI 54949

Phone: (920) 596-2238  
Fax: (920) 596-5339

### **ManawaSchools.org**



/ ManawaSchools



/ ManawaSchools



**School District of Manawa**  
*Students Choosing to Excel, Realizing Their Strengths*

**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 6/2/2021  
**Re:** 2021-22 Food Service Meal and Milk Price Recommendation

**Recommendation:**

I recommend that there be no changes to the food service meal and milk prices for the 2021-22 school year.

	2020-21	2021-22
<b>Breakfast</b>		
MES	\$1.30	\$1.30
MMS/LWHS	\$1.50	\$1.50
Adult	\$1.80	\$1.80
<b>Lunch</b>		
MES	\$2.80	\$2.80
MMS/LWHS	\$3.00	\$3.00
Adult	\$3.65	\$3.65
<b>Milk</b>	\$0.40	\$0.40

**Rationale:**

The School District of Manawa last raised the prices of meals and milk for the 2019-20 school year. The DPI provides a calculator tool that allows districts to run their numbers to determine if meal or milk prices need to increase. Mrs. Suehs, food service manager, ran the SDM numbers and determined that our prices were in line with food and production costs.

The SDM intends to continue with the Seamless Summer Option for the 2021-22 school year. This allows all students free breakfast and/or lunch as long as meals are made available to all children in the community 18 years old or younger. It is not known if this program will extend beyond this upcoming school year.

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**Ms. Carmen O'Brien**  
Business Manager

**School District of Manawa**  
*Students Choosing to Excel, Realizing Their Strengths*

**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 6/2/2021  
**Re:** Student Accident Insurance

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**Recommendation:**

I recommend purchasing student accident insurance from Student Assurance Services.

**Rationale:**

Student Assurance Services, Inc. in Stillwater, MN is our current provider. The policy and price quote remain the same as it was for the 2020-21 school year at \$3.25 per student. Currently our student count is at 599. The total cost to the district will be \$1,946.75.

Details about this policy are enclosed in this packet.

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Carmen O'Brien, Business Manager  
Manawa School District  
800 Beech Street  
Manawa, WI 54949



## 2021-2022 Student Accident Insurance Renewal

Dear Carmen O'Brien:

The enclosed information explains your school district's renewal for the 2021-2022 school year. Last year you selected our Standard Plan to cover all school sponsored and supervised activities.

### 2021-2022 Rates & Medical Benefits:

The renewal rate will stay at the original agreed rate. Last year, Student Assurance Services gave a rate credit due to the unforeseen circumstances with COVID-19. We anticipate that the 2021-2022 school activities will proceed as a normal school year.

The medical benefits to your policy have also been enhanced in the following areas:

- Radiology Services (Increased to \$500)
- Hospital Outpatient Care (Increased to \$1,500)
- Semi Private Room (Increased to \$500 per day)
- Hospital Misc. Services (Increased to \$1,500)
- Nonsurgical Care (Increase to \$50 per visit/10)
- Loss of Life (Increased to \$2,500)

### Voluntary Sports Coverage:

The Voluntary Sports Plan will have the same medical benefits and rates for families to select. Student Assurance Services now has the capability for families to purchase sports coverage through our website. If you conduct your sports registration online, we can provide you a PDF form that directs families to our website. Otherwise, we can continue to print/ship vol. sports forms.

Remember, your **Student Accident Plan** is designed to protect your school(s) in situations where families view the district responsible for their student's injury regardless of fault.

As much as this coverage is a benefit to uninsured students and students whose health insurance has a high deductible, it is also an important asset when your administration/school board must resolve an unexpected student injury that occurs under the school district's supervision.

### Complete the Renewal Applications & Payment:

An estimated billing invoice is enclosed. Your enrollment is based on the number provided to us last year. You may either pay from this billing, if it is correct, or enter the updated enrollment and adjust the billing accordingly. Please complete and return the enclosed **Application Forms by June 25<sup>th</sup>, 2021**. **Your school district's payment should also be received by Student Assurance Services before the start of your new policy year (8-1-21)**. This enables us to prepare and begin claim service in a timely manner.

I appreciate your business and look forward to working with you next school year. If you have any questions/concerns about the renewal, please call me at (800) 328-2739 or [sonnyh@sas-mn.com](mailto:sonnyh@sas-mn.com).

Sincerely,

Sonny Heinrich, Regional Representative  
Student Assurance Services, Inc.

# STUDENT ACCIDENT INSURANCE

## Standard Group Plan Policy GA-2200Ed.11-16

This group plan provides insurance benefits for medical expense arising from a school related accidental bodily injury. This insurance plan is designed to protect school boards, administrators, faculty and staff from claims which may be made by parents should their child be injured while under school supervision.

Administrators look upon this insurance plan as a public relations tool. Parents may benefit when their other health insurance plan includes a deductible or copay, the out-of-pocket portion of the medical bill may be paid by this insurance plan. If there is no other health insurance at home, this insurance plan becomes primary. The Medical Benefits and Exclusions apply to the Coverage Options below.

### COVERAGE OPTIONS

#### GROUP SCHOOL-TIME COVERAGE (ALL PUPIL) - Maximum Benefit \$25,000 per Injury

Protects the student while:

- a) Attending regular school sessions.
- b) Participating in or attending school-sponsored and supervised extra-curricular activities.
- c) Traveling directly to and from school for regular school sessions, and while traveling to and from school-sponsored and supervised extra-curricular activities in school-provided transportation.
- d) Coverage does not include participation in interscholastic high school sports - see Group Athletic Coverage below

### DEDUCTIBLE AND NO DEDUCTIBLE PLANS ARE AVAILABLE

#### NO-DEDUCTIBLE PLAN

This insurance plan has no deductible for each injury, and will consider benefits for covered expenses not paid by any other valid coverage.

#### DEDUCTIBLE PLAN

This insurance plan has a deductible for each injury, and will consider benefits for covered expenses in excess of the deductible. In determining the deductible, benefits provided by any other valid coverage will be considered first.

### OTHER PROVISIONS

1. Group coverage becomes effective the first day of the regular school session (All Pupil), and expires 07-31-2022.
2. Group insurance rates specific to the School District are submitted as part of the cover letter.
3. This brochure is an illustration of coverage available.

Underwritten by:



Ameritas Life Insurance Corp.  
Lincoln, Nebraska

## MEDICAL BENEFITS

When injury covered by the Policy results in treatment by a licensed physician within 60 days from the date of injury, the company will pay the usual and customary (U&C) expenses incurred for covered services listed below, for expenses actually incurred within one year from the date of injury up to a **maximum of \$25,000 per injury**.

**Our insurance plan would be secondary to all other valid coverage. A claim must be filed with other valid coverage first! This insurance plan does not cover penalties imposed for failure to use providers preferred or designated by the primary coverage.**

Unless otherwise stated all amounts listed below are per injury.

### PHYSICIAN'S SERVICES

- a) **Surgical Care** (surgeon, assistant surgeon, anesthesia) - U&C, up to \$2,500
- b) **Nonsurgical Care** (includes physiotherapy, 1 visit per day) - U&C, up to \$50 per visit, maximum 10 visits

### HOSPITAL CARE

- a) **Inpatient Care**
    - Hospital Semi-private Room - the usual daily charges, up to \$500 per day
    - Hospital Miscellaneous Services (includes charges for registered nurse) - U&C, up to \$1,500
  - b) **Outpatient Care** (includes facility charges for day surgery and emergency room) - U&C, up to \$1,500
- Note: Benefits for hospital miscellaneous and outpatient care charges are limited to services not scheduled under medical benefits**

**RADIOLOGY SERVICES** (includes x-ray, MRI, CT scan, bone scan, and charges for reading) - U&C, up to \$500

**DENTAL TREATMENT** (in lieu of all other medical benefits, for sound and natural teeth) - U&C, up to \$5,000

**AMBULANCE SERVICES** - U&C, up to \$500

**ORTHOPEDIC APPLIANCES** (when prescribed by a physician for healing; includes charges for durable medical equipment) - U&C, up to \$300

**PRESCRIPTION DRUGS** (take home) - U&C, up to \$300

**REPLACEMENT EYEGLASSES, CONTACT LENSES, HEARING AIDS** (when medical treatment is required for a covered injury) - U&C, up to \$300

**LABORATORY SERVICES** (Outpatient) - U&C, up to \$300

**SHOTS AND INJECTIONS** (Outpatient, in lieu of physician non-surgical care) - U&C, up to \$300

**MOTOR VEHICLE INJURY** - Same as any Injury, up to \$2,000

**The policy contains a provision limiting coverage to the usual and customary charges. This limitation may result in additional out-of-pocket expenses for the insured.**

## EXCLUSIONS

1. Any sickness, disease, infection (unless caused by an open cut or wound), including but not limited to: aggravation of a congenital condition, blisters, headaches, hernia of any kind, mental or physical infirmity, Osgood-Schlatter disease, osteochondritis, osteochondritis dissecans, osteomyelitis, spondylolysis, slipped femoral capital epiphysis, orthodontics.
2. Injuries for which benefits are payable under Workers' Compensation or Employer's Liability Laws.
3. Any Injury involving a two or three-wheeled motor vehicle or snowmobile or any motorized or engine driven vehicle not designed primarily for use on public streets and highways, unless the insured is participating in an activity sponsored by the Policyholder.

**IT IS NOT THE INTENT OF THIS POLICY TO PROVIDE BENEFITS FOR AN EXISTING MEDICAL PROBLEM.** Are-injury will be covered if the insured has been treatment free for a period of 180 days prior to the effective date of the policy.

## ACCIDENTAL DEATH AND DISMEMBERMENT

When injury covered by this policy results in Accidental Death or Dismemberment within 180 days from the date of accident, the following benefits will be payable.

Loss of Life	\$ 2,500	Double Dismemberment	\$10,000
Loss of an Eye	\$ 2,500	Single Dismemberment	\$ 2,500

**This provides a very brief description of some of the important features of the insurance policy. It is not the insurance policy and does not represent it. A full explanation of benefits, exceptions and limitations is contained in the Group Accident Insurance Policy Form GA-2200Ed.11-16 (and any state specific), and any applicable endorsement(s). This policy is considered term accident insurance and is non-renewable. This product may not be available in all states and is subject to individual state regulations. The Master Policy is issued to the School District/School. A copy of the Privacy Notice may be obtained on the website [www.sas-mn.com](http://www.sas-mn.com).**

# STUDENT ACCIDENT INSURANCE

## Voluntary Interscholastic Athletic Plan

### Policy GA-2200Ed.11-16(ID)(KS)(LA)(MT)(NC)(ND)(OH)(SD)

<b>PREMIUMS - Each Athlete - One time policy year premiums</b>	
<b>All Interscholastic Sports Grades 7-12 EXCEPT Senior High Football Grades 9-12 .....</b>	<b>\$ 75</b>
<b>All Interscholastic Sports Grades 7-12 INCLUDING Senior High Football Grades 9-12.....</b>	<b>\$325</b>
<b>Senior High Football Grades 9-12.....</b>	<b>\$250</b>

### COVERAGE OPTIONS

This insurance plan provides benefits for covered medical expenses resulting from bodily injury caused directly by accident, independent of all other causes, sustained while the student is:

- a) practicing for or competing in interscholastic sports while under the supervision of a school employee, and
- b) traveling to or from such practice or competition in school provided transportation.

**The Medical Benefits and Exclusions below apply to Coverage Options above.**

### MEDICAL BENEFITS - Unless otherwise stated all amounts below are per Injury

When injury covered by the Policy results in treatment by a licensed physician within 60 days from the date of accident, the Company will pay the usual and customary charges (U&C) incurred for covered services below, for charges actually incurred within one year from the date of injury up to the maximum benefit of **\$50,000** per injury. (In MT, NC benefits are payable after deductible per injury is satisfied, the deductible is the amount paid or payable for the same injury by other valid coverage). This policy will pay benefits regardless of other valid coverage, if the covered claim expense is less than \$200. If the covered claim expense exceeds \$200, benefits shall be paid first by other valid coverage. (This coverage is excess in KS and primary in MT, NC after the deductible and in ID, IL, SD) This plan does not cover penalties imposed for failure to use providers preferred or designated by your primary coverage. (Penalties do not apply in KS)

#### PHYSICIAN'S SERVICES

- a) **Surgical Care** (surgeon, assistant surgeon, anesthesia) - 80% U&C, up to \$2,500
- b) **Nonsurgical Care** (including physiotherapy performed other than in a hospital) - U&C, up to \$50 per visit, maximum 6 visits

#### HOSPITAL CARE:

- a) **Inpatient Care:**
    - 1. Semi-Private Room - U&C, up to \$500 per day
    - 2. Hospital Miscellaneous Services - 80% U&C, up to \$2,500
  - b) **Outpatient Care:**
    - 1. Facility Charges for Day Surgery - U&C, up to \$2,500
    - 2. Emergency Room and Hospital Miscellaneous - 80% U&C, up to \$500
- Note:** Benefits for hospital miscellaneous and outpatient care charges are limited to services not scheduled under Medical Benefits.

**X-RAY SERVICES** (includes charges for reading) - U&C, up to \$250

**LABORATORY SERVICES** - U&C, up to \$250

**DIAGNOSTIC IMAGING** (MRI, CT scan, bone scan, includes charges for reading) - U&C, up to \$500

**DENTAL TREATMENT** (in lieu of all other medical benefits; for repair and/ or replacement of each sound and natural tooth) - U&C, up to \$250 per tooth (In SD, sound and natural is deleted)

**AMBULANCE SERVICES** - U&C, up to \$500

**ORTHOPEDIC APPLIANCES** (when prescribed by a physician) - U&C, up to \$250

**PRESCRIPTION DRUGS** (take home) - U&C, up to \$250

**REPLACEMENT EYEGASSES, CONTACT LENSES, HEARING AIDS** (when medical treatment is required for covered injury) - U&C, up to \$250

**MOTOR VEHICLE INJURY** - U&C, up to \$2,500 (In KS, \$2,500 limit does not apply)

**The Policy contains a provision limiting coverage to usual and customary charges. This limitation may result in additional out-of-pocket expenses for the insured.**

### EXCLUSIONS

This Policy does not provide benefits for expenses resulting from:

1. Any sickness, disease, infection (unless caused by an open cut or wound), including but not limited to: aggravation of a congenital condition, blisters, headaches, hernia of any kind, mental or physical infirmity, Osgood-Schlatter disease, osteochondritis, osteochondritis dissecans, osteomyelitis, spondylolysis, slipped femoral capital epiphysis, orthodontics.
2. Injuries for which benefits are payable under Workers' Compensation or Employer's Liability Laws. (in NC, benefits are excluded if the employee, employer or carrier is responsible or liable according to the final adjudication or a settlement order under state law)
3. Any Injury involving a two or three-wheeled motor vehicle or snowmobile or any motorized or engine driven vehicle not designed primarily for use on public streets and highways, unless the insured is participating in an activity sponsored by the Policyholder. (In ID, an insured must be participating as a professional)
4. In Kansas - No benefits are payable for accidental bodily Injuries arising out of a motor vehicle accident to the extent such benefits are payable under any medical expense payment provision (by whatever terminology used including such benefits mandated by law) of any automobile policy.
5. In Ohio - Reinjury if the insured participated in a covered activity against medical advice.

**IT IS NOT THE INTENT OF THIS POLICY TO PROVIDE BENEFITS FOR AN EXISTING MEDICAL PROBLEM.** A re-injury will be covered if the insured has been treatment free for a period of 180 days prior to the effective date of the policy. (In OH, this provision does not apply)

### ACCIDENTAL DEATH & DISMEMBERMENT BENEFITS

When injury covered by this policy results in the following specific losses within 180 days from the date of accident, the Company will pay indemnity in the amount (the largest applicable thereto) as specified below for any one injury, and shall be in addition to any other benefits for such accident. Loss of a Hand or Foot means loss by severance at or above the wrist or ankle joint. Loss of sight must be entire and irrecoverable.

Loss of Life.....	\$ 2,500
Loss of Both Hands, Both Feet or Sight of Both Eyes .....	\$10,000
Loss of One Hand, One Foot or Sight of One Eye.....	\$ 2,500

### OTHER PROVISIONS

**EFFECTIVE DATE** is the later of: the Master Policy effective date; or 12:01 am following the date the enrollment form and premium are received by the School, the Company or its authorized agent.

**TO FILE A CLAIM** - Notify the school officials immediately. Obtain a claim form from the school or website [www.sas-mn.com](http://www.sas-mn.com). Submit the completed claim form along with the student's bills to **Student Assurance Services, Inc.**

**This provides a very brief description of some of the important features of the insurance policy. It is not the insurance policy and does not represent it. A full explanation of benefits, exceptions and limitations is contained in the Group Accident Insurance Policy Form GA-2200Ed.11-16 (and any state specific) and any applicable endorsements. This policy is considered term accident insurance (except in ID) and is non-renewable. This product may not be available in all states and is subject to individual state regulations. The Master Policy is issued to the School District/School. A copy of the Privacy Notice and Certificate of Coverage may be obtained on the website [www.sas-mn.com](http://www.sas-mn.com).**

**EXPIRATION DATE** is the earlier of: (a) last day of the authorized season of the current school year; or (b) the Master Policy expiration date.

**TO ENROLL** - Complete an enrollment form ON-LINE or Mail to us directly (INFO on website and below). Make the check payable to **Student Assurance Services, Inc.** Return the completed enrollment form and premium payment to the School. Retain this brochure for your records.

G-3505(SP)



**Administered by:**  
**Student Assurance Services, Inc.**  
 P.O. Box 196  
 Stillwater, Minnesota 55082

**Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.**





# Student Athletic Injuries Can Happen

**Offered to Families of Student Athletes - Grades 7-12**

**Approved By Your School/School District**

## What is Student Accident Insurance?

- ◆ Coverage that provides financial assistance with your out-of-pocket medical expenses when your student athlete sustains an accidental bodily injury during a covered event.

## Why Consider Student Accident Insurance For Your Student Athlete?

- ◆ Your Student participates in an interscholastic sport where an unexpected injury is more likely to occur.
- ◆ High Deductible to your Family's Primary Health Insurance
- ◆ No Health Insurance for your Student
- ◆ Your Student is prone to injuries

## Coverage Options Available Through Your School

- ◆ Football Coverage (Grades 9-12) - \$250.00 per student/football season
- ◆ All other Interscholastic Sports (Including football Grades 7-8) - \$75.00 per student

*Premium Paid Once a School Year*

## To Enroll Your Student & Review Medical Benefits

**Go to: [www.sas-mn.com](http://www.sas-mn.com)**

1. Click "Enroll" in K-12 Students & Parents
2. Select State and School/District
3. Select "Athletic Coverage Brochure" to review medical benefits, coverage options, and rates.

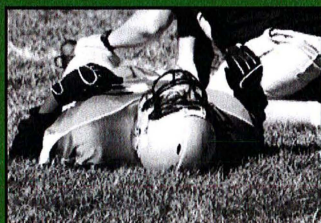
Families can either print and complete the enrollment form to mail with check/money order or:

### You Can Purchase Coverage Online:

- *Select "Purchase Online"*
- *Complete online application (more than one student can be enrolled)*
- *Pay by Credit Card/Debit*
- *Print ID confirmation after transaction is successful*

**Athletic Injuries Can Happen and Medical Expenses are One of the Biggest Financial Hardships for Families Every Year.**

**For Questions, Call (800) 328-2739**



**Specializing in Student Accident Insurance Since 1971.**

The above information is just a brief description of Student Assurance Service's student accident insurance. For more information including costs, benefits, effective dates, exclusions, limitations, please refer to [www.sas-mn.com](http://www.sas-mn.com) Students are able to purchase coverage only if his/her school district is a policyholder with the insurance company



**School District of Manawa**  
*Students Choosing to Excel, Realizing Their Strengths*

**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 6/2/2021  
**Re:** District and Class Fee

**Recommendation**

I recommend no change to the 2021-22 school year class and district fees.

<b>Manawa Elementary School Fees</b>	
District Fee	\$15.00
Class of 2029-2034 Fee	\$10.00

<b>Manawa Middle School Fees</b>	
District Fee	\$20.00
Class of 2026-2028 Fee	\$5.00

<b>Little Wolf High School Fees</b>	
District Fee	\$20.00
Junior Class of 2023	\$10.00
Sophomore Class of 2024	\$5.00
Freshman Class of 2025	\$5.00

If a family qualifies for Free or Reduced priced breakfast/lunch, the district fee is waived.

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**To:** Board of Education  
**From:** Carmen O'Brien  
**cc:** Dr. Melanie Oppor  
**Date:** 6/2/2021  
**Re:** 2021-22 Occupational Therapy Service Contract

**Recommendation:**

I recommend purchasing Occupational Therapy (OT) services from N.E.W. REHAB Company of New London, WI for the 2021-22 school year.

**Rationale:**

The School District of Manawa has been contracting with N.E.W. REHAB since 2007-08. We are happy with the services they provide to students with special OT needs. Over the past 4 school years, the SDM spends about \$22,000 on these services. The rates have increased by \$0.50 per hour for both the occupational therapist and the certified occupational therapy assistant.

I did inquire about pricing for OT services through CESA #6. I was told that due to staffing, they would be unable to provide OT services and did not give a quote.

	<b>2020-21</b>	<b>2021-22</b>
Occupational Therapist	\$60.00	\$60.50
Certified Occupational Therapy Assistant	\$51.00	\$51.50



***N.E.W. REHAB Company***  
307 Smith Street  
New London, WI 54961

Therapy Services Agreement  
2021-2022 School Year

This agreement made this 21st day of April, 2021 between N.E.W. Rehab Company (Provider) of Therapy Services, whose address is 307 Smith Street, New London, Wisconsin 54961 and the School District of Manawa (District), for the provision of the professional services identified below:

  X   Occupational Therapy

1. TERM

This Agreement shall be for the school year of 2021-2022. In the event that a therapist is unavailable, every attempt will be made to provide a substitute therapist. If a therapist is unavailable for an extended period of time, either party may at any time during the term of the Agreement, upon thirty (30) day written notice to the other party terminate this Agreement. At the end of the thirty (30) day period, this Agreement shall terminate for all purposes, if the obligations arising from the contract have been met by both parties.

2. SERVICES

Provider agrees to provide such services as stated above in compliance with Federal, State, local government or agency, including current licensure by the Department of Public Instruction. Provider will maintain record of the services provided as required by any Federal, State, local government or agency. All therapists will maintain and provide proof of proper licensure as required by Federal and State, local government or accrediting agency.

3. COMPENSATION

In the event the District fails to pay compensation to Provider within said thirty (30) days, interest at the rate of eighteen percent (18%) per annum shall be charged on the outstanding balance and the Customer hereby agrees to pay any and all costs of collection, including, but not limited to, reasonable attorneys fees.

4. SCHEDULE OF CHARGES:

\$60.50 per hour for an Occupational Therapist

\$51.50 per hour for a Certified Occupational Therapy Assistant

Travel time within the district will be billed at the per hour rate. Mileage within the district will be billed at the IRS rate. If a therapist is scheduled for a partial day, travel time and mileage will be billed to the District unless it is the first stop of the day.

**5. EQUIPMENT, MATERIALS AND WORKSPACE**

The school will provide basic equipment and supplies.

**6. INSURANCE**

Provider will maintain and provide proof of professional liability insurance, with a minimum amount of \$1,000,000.00 for each incident and \$3,000,000.00 annual aggregate to cover any claims arising out of performance of the services under this Agreement. Provider will also maintain Worker's Compensation Insurance on its employees as required by Federal and State Regulations.

**7. APPLICABLE LAW**

The laws of the state of Wisconsin shall govern this agreement.

**8. INDEMNIFICATION**

Each party agrees to indemnify and hold harmless the other party, including the parent, directors, officers, agents and employees thereof, from all claims, suits, and judgments arising from the indemnifying party's neglect and/or intentional acts and omissions in the performance of the duties prescribed in this Agreement. Each party shall give the other immediate written notice of any claim, suit, or demand, which may be subject to this provision.

**9. NON-COMPETE CONTRACT CLAUSE**

District agrees not to recruit, contract, subcontract or hire any therapy staff providing services to District on behalf of Provider, or any entity whether it be an LLC, corporation or sole proprietorship, which employs any therapy staff which provided services to District on behalf of Provider, for a period of one year after the termination of this contract, unless agrees upon in writing by Provider and a fee paid to Provider of not less than one years contract rate.

**School District of Manawa**

By: \_\_\_\_\_ Title \_\_\_\_\_ Date: \_\_\_\_\_

**N.E.W. Rehab Company**

By: \_\_\_\_\_ Title \_\_\_\_\_ Date: \_\_\_\_\_

April 30, 2021

## Monthly Financial Summary

	Revenues Month	Expenses Month	Revenues YTD	Expenses YTD	
Fund 10 - General	\$ 222,959.59	\$ 515,875.95	\$ 5,564,021.11	\$ 5,124,558.56	
Fund 27 - Special Education	\$ 4,748.98	\$ 71,120.30	\$ 178,927.06	\$ 720,492.60	
Fund 50 - Food Service	\$ 18,531.36	\$ 30,231.40	\$ 204,119.23	\$ 219,988.76	
Fund 80 - Community Fund	\$ 450.00	\$ 508.65	\$ 26,260.00	\$ 25,651.89	
			<b>Interest Earnings</b>		<b>Project Exp to</b>
			<b>to Date</b>		<b>Date</b>
Fund 39/49 - Referendum (2018)	\$ 33.24	\$ -	\$ 183,372.85	\$ 2,585,417.38	\$ 11,497,340.47
Demo Referendum Project	\$ -	\$ 935.00	\$ -	\$ 40,589.46	\$ 342,787.08
					\$ 22,212.92

Accounts	Balance	Interest Rate
<b>General Checking</b>	\$ 2,266,908.10	0.069%
<b>General Money Market</b>	\$ 5,173.00	0.009%
<b>ADM Investment Savings</b>	\$ 150,809.03	0.060%
<b>Student Activity Account</b>	\$ 141,636.42	0.050%
<b>OPEB</b>	\$ 299,482.53	
<b>Fund 46 - Savings</b>	\$ 200,237.00	

\$ 44,170.49 Change in Value from July 2020

Grants Fund 10	Allocation	Carryover	Total	Claimed to Date	Outstanding Revenue
Carl Perkins (Tech. Ed)	\$ 6,007.00	\$ -	\$ 6,007.00	\$ 2,803.95	\$ 3,203.05
ESSER I Fund	\$ 78,237.07	\$ -	\$ 78,237.07	\$ 29,447.14	\$ 48,789.93
GEER Fund	\$ 80,357.56	\$ -	\$ 80,357.56	\$ 36,868.56	\$ 43,489.00
Title I - Public (Reading/Math)	\$ 83,392.21	\$ 5,364.06	\$ 88,756.27	\$ -	\$ 88,756.27
Title I - Private (Reading/Math)	\$ 28,293.79	\$ 26,665.84	\$ 54,959.63	\$ -	\$ 54,959.63
Title II - Public (Professional Dev.)	\$ 24,689.00	\$ 22,155.38	\$ 46,844.38	\$ -	\$ 46,844.38
Title IV (Stud. Support & Enrich.)	\$ 10,000.00	\$ 6,180.88	\$ 16,180.88	\$ -	\$ 16,180.88
<b>Fund 27</b>					
Flow Through (SPED)	\$ 178,320.00	\$ 9,426.72	\$ 187,746.72	\$ -	\$ 187,746.72
Preschool (Early Childhood)	\$ 8,122.00	\$ 21.10	\$ 8,143.10	\$ -	\$ 8,143.10

Revenues	Budgeted	Collected to Date	Outstanding	2019-20
Property Taxes	\$ 2,660,335.00	\$ 1,620,217.78	\$ 1,040,117.22	\$ 3,000,000.00
Mobile Home Tax	\$ 1,200.00	\$ 3,135.25	\$ (1,935.25)	\$ 9,016.91
Athletic Event Admission	\$ -	\$ 3,304.50	\$ (3,304.50)	\$ 16,548.60
Open Enrollment In	\$ 121,875.00	\$ -	\$ 121,875.00	\$ 188,855.00
Transportation Aid	\$ 20,000.00	\$ 21,805.00	\$ (1,805.00)	\$ 20,983.20
Equalization Aid	\$ 4,451,438.00	\$ 2,847,717.00	\$ 1,603,721.00	\$ 4,323,683.00
Sparsity Aid	\$ 272,561.00	\$ 272,553.00	\$ 8.00	\$ 283,894.00
Per Pupil Aid	\$ 509,754.00	\$ 509,754.00	\$ -	\$ 523,852.00
High-Cost Transportation Aid	\$ 30,000.00	\$ -	\$ 30,000.00	\$ 47,830.89

Fund 10 Expenses	2019-20 FY Activity	2020-21 Budget	2020-21 FYTD Activity	Percent Expended to Date	Unexpended Balance
Salaries	\$ 3,468,039.37	\$ 3,326,439.00	\$ 2,450,361.86	73.66%	\$ 876,077.14
Benefits	\$ 1,456,267.10	\$ 1,486,084.00	\$ 1,059,935.78	71.32%	\$ 426,148.22
Purchased Services	\$ 2,362,672.87	\$ 2,382,955.78	\$ 1,033,061.82	43.35%	\$ 1,349,893.96
Non-Capital Objects	\$ 183,772.05	\$ 432,362.31	\$ 301,022.53	69.62%	\$ 131,339.78
Capital Objects	\$ 165,070.36	\$ 139,143.99	\$ 130,230.22	93.59%	\$ 8,913.77
Debt Retirement	\$ -	\$ 1,200.00	\$ -		\$ 1,200.00
Insurance & Judgments	\$ 103,094.51	\$ 124,186.00	\$ 132,172.57	106.43%	\$ (7,986.57)
Transfers (i.e. to Fund 27)	\$ 681,640.24	\$ 648,420.00	\$ -	0.00%	\$ 648,420.00
Other (Dues & Fees)	\$ 29,754.72	\$ 104,553.92	\$ 17,773.78	17.00%	\$ 86,780.14
<b>TOTAL</b>	<b>\$ 8,450,311.22</b>	<b>\$ 8,645,345.00</b>	<b>\$ 5,124,558.56</b>	<b>59.28%</b>	<b>\$ 3,520,786.44</b>

<b>Fund 50 - Revenues</b>	<b>Monthly Total</b>	<b>2020-21 FYTD</b>	<b>2019-20 FYTD</b>
MES Sales	\$ 674.90	\$ 5,248.60	\$ 33,686.05
MMS Sales	\$ 2,602.40	\$ 12,149.30	\$ -
LWHS Sales	\$ 4,168.20	\$ 20,612.40	\$ 73,958.00
Catering	\$ 1,439.27	\$ 4,183.72	\$ 2,701.97
Aid	\$ 9,646.59	\$ 161,925.21	\$ 93,499.06
<b>Total</b>	\$ 18,531.36	\$ 204,119.23	\$ 203,845.08
<b>Fund 50- Expenses</b>			
Salaries	\$ 11,091.47	\$ 90,068.38	\$ 99,764.10
Benefits	\$ 3,653.74	\$ 34,208.45	\$ 34,952.82
Purchased Services	\$ -	\$ -	\$ -
Repair/Maintenance	\$ -	\$ 679.87	\$ 3,843.30
Operational Services	\$ -	\$ 557.94	\$ 1,127.68
Employee Travel	\$ -	\$ -	\$ -
Fuel - Vehicle	\$ -	\$ 71.92	\$ 88.00
Commodity Charges	\$ -	\$ 9,160.79	\$ 6,325.25
Central Supply	\$ 386.83	\$ 2,946.16	\$ 5,839.18
Food	\$ 15,099.36	\$ 78,870.25	\$ 89,361.01
Other Non-Capital Objects	\$ -	\$ -	\$ -
Capital Equipment	\$ -	\$ 3,425.00	\$ -
<b>Total</b>	\$ 30,231.40	\$ 219,988.76	\$ 241,301.34
	End June 2020	Rev-Exp FYTD	
<b>Fund 50 Balance</b>	\$ 70,781.00	\$ (15,869.53)	



**School District of Manawa**  
Students Choosing to Excel, Realizing Their Strengths

If no funding changes are made to education in the 2021-23 biennium budget, the following would be the effects to the School District of Manawa (SDM) budget numbers:

	<b>Budget</b>	<b>Enrollment</b>	<b>Enrollment Change from previous year</b>
2021-22	(\$20,777)	577	-22
2022-23	(\$427,916)	558	-19

If Governor Ever’s biennium budget were to be implemented, the SDM budget numbers change to the following:

	<b>Budget</b>	<b>Enrollment</b>	<b>Enrollment Change from previous year</b>
2021-22	\$72,730	577	-22
2022-23	(\$49,469)	558	-19

The School District of Manawa has proactively made budget cuts for the 2021-22 school year to account for no changes being made by the State of Wisconsin. If this comes to pass and truly no changes are made, the SDM will need to cut over \$400,000 from the 2022-23 budget. Salaries and benefits account for roughly 80% of the budget and the only way to balance the 2022-23 budget is to make cuts to staff. This will cascade into cuts in programming. When a district cannot offer classes, enrollment drops and the vicious cycle repeats itself.

ESSER funds are thought to potentially make up for the shortfall in district budgets. The problem with that thinking is that ESSER funds are one-time money that is to be used to help cover costs caused by the pandemic. The School District of Manawa plans or has used these funds for the following:

<b>Grant</b>	<b>Amount</b>	<b>Purchased or Plan to Purchase</b>
ESSER I	\$78,237	Protective equipment, Teaching tools to assist in on-line education
GEER	\$80,358	Technology equipment for staff/students, Software subscriptions, Internet service for families
ESSER II	\$361,354	Chromebooks, Internet service for families, Teaching/Learning materials for: Literacy, Phonics, Mathematics, Social Studies
ESSER III	??	Continued expenses from the above purchases – Chromebooks, Internet service for families, Software subscriptions, updates to learning materials

None of the above expenses are for operational purposes. They are all to supplement the learning that already is happening in Manawa. If the State of Wisconsin fails to fund the public education system, all of the good things that could have been done with ESSER grant money will be given up just to keep doing what was always done, keeping our heads above water.

**School District of Manawa**  
800 Beech Street  
Manawa, WI 54949  
  
Phone: (920) 596-2525  
Fax: (920) 596-5308

**Little Wolf High School  
Manawa Middle School**  
515 E. Fourth St  
Manawa, WI 54949  
Phone: (920) 596-2524  
Fax: (920) 596-2655

**Manawa Elementary**  
800 Beech Street  
Manawa, WI 54949  
  
Phone: (920) 596-2238  
Fax: (920) 596-5339

**ManawaSchools.org**



/ ManawaSchools



/ ManawaSchools



## K-12 EDUCATION FUNDING

### Revenue Limits / Per Pupil Aid / General Aid

**The JCF motion provided no general increase in base funding for school district operations.**

1. **No increases under revenue limits: \$0 per pupil adjustment**, no change to low-revenue ceiling threshold, and no adjustments in counting pupils to mitigate steep enrollment declines in fall 2020).
2. **No increase to Per Pupil Aid:** \$0 per pupil adjustment, maintains current law payment (\$742/pupil) and no weighting for students in poverty; also eliminates supplemental per pupil aid (\$2.5 M).
3. **No increase to General State Aid:** no additional monies to offset school district property tax levies (not even for levy increases that will occur w/out a per pupil adjustment, by virtue of recurring exemptions - i.e., base-building referenda, carryover, etc.)

*Take-away: school districts will have no ability to increase controlled revenues for ongoing school district operational costs in FY22 & FY23 (unless referenda are passed in fall 2022) and there will not be an opportunity for school districts to go to referenda for the upcoming 2021-22 school year. Federal ESSER & GEER funding are intended for one-time costs associated with addressing impacts of the COVID pandemic. Federal funds are NOT base-building funds.*

### Categorical Aids

**The JCF motion provided increases for a handful of categorical aid programs.**

1. **Special education categorical aid:** funding to reach reimbursement rates of 28.2% for FY22 (FY21 level) & 30% for FY23, and still sum certain appropriation - compared to Governor's request to get to 45% & 50% (JCF increased funding by \$85.4 M over biennium).
2. **High-cost special education aid:** funding to reach reimbursement rate of 40% for FY22 & FY23, with current law parameters (90% of PYAC are aided) - compared to Governor's request to get to 40% and 60% (JCF increased funding by \$3.8 M over the biennium).
3. **School-based services/mental health collaboration grant:** increase funding from \$6.5 to \$10.0 M annually - same increase requested by Governor (increase of \$7.0 M over the biennium).
4. **Mental health categorical aid:** double funding, from \$6.0 to \$12.0 million annually, under current law parameters, i.e., for social worker costs only & two tiers of aid - compared to Governor's request for \$46.5 M to expand to all types of pupil support services & collapse to one aid tier (JCF increase of \$12.0 M over the biennium).
5. **Sparsity aid:** create a second tier for aid at \$100/member for sparse districts with 746-1,000 members (DPI proposal) and fully fund estimated costs - Governor proposed no membership cap on tier 2 districts (JCF increase of \$6.3 M over the biennium).
6. **Pupil transportation aid:** increase the reimbursement rate for the highest mileage band (12+ miles) from \$365/pupil to \$375/pupil and delete current law proration of summer school transportation aid - same as Governor/DPI proposal. (No additional funding required).
7. **High-cost transportation aid:** lower the eligibility threshold from 145% to 140% of state average (transportation cost/member) and modify other eligibility criteria: remove requirement that district had 50 or fewer members/square mile and require *instead that district have 3,500 or fewer members*; fully fund estimated costs. Governor fully funded estimated costs but did not modify any eligibility criteria (JCF increase of \$12.7 M over the biennium).

*\*We will need to run some simulations to see how the eligibility criteria changes would affect aid eligibility.*

8. **Gifted and Talented grants:** double funding, from \$237,500 to \$474,400 annually - no proposal from Governor/DPI (JCF increase of \$474,400 over the biennium)
9. **Grant for Lakeland STAR Academy (NEW):** one-time grant of \$250,000 in FY22 and \$500,000 in FY23 (this is a repeat from 2019-21, Governor vetoed it).
10. **School library aid:** reestimated of available funds, same as Gov proposal (estimate form BCPL: \$1.7 M in FY22 and \$4.7 M in FY23, for \$6.4 M over the biennium) [SEG - Common School Fund]

Total change to categorical aids: \$30 M in FY22, \$80.2 M in FY23 = **\$112.2 M over the biennium**

Total change to general aid/SLTC: \$0

Total change to WCBVI/WSD: \$946,000 annually (standard budget adjustments)

**Percent change to K-12 school funding: 0.4% in FY22, 1.1% in FY23 = 0.8% over the biennium**

The per pupil adjustments for payments to private choice and SNSP schools, for independent charter schools, and for open enrollment (transfer amount) is estimated at \$37 in FY22 and \$64 FY23.

## PUBLIC LIBRARIES AND DPI OPERATIONS

JCF MOTION 59 - DPI Operations and Public Libraries							
Appropriation	Fund Source	FY21 Base	CHANGE TO BASE		FY22	FY23	
			FY22	FY23			
General Pgm Ops (APN 101)	GPR	\$ 13,126,900	\$ (378,300)	\$ (378,300)	\$ 12,748,600	\$ 12,748,600	Motion #24
Res Schools GPO (APN 102)	GPR	\$ 11,928,400	\$ 946,000	\$ 946,000	\$ 12,874,400	\$ 12,874,400	
Renewable Energy	GPR	\$ 14,500	\$ (12,600)	\$ (12,600)	\$ 1,900	\$ 1,900	Motion #24
Pupil Assessments	GPR	\$ 18,558,400	\$ (2,000,000)	\$ (2,000,000)	\$ 16,558,400	\$ 16,558,400	
WISEdash	GPR	\$ 3,488,100	\$ (450,000)	\$ (450,000)	\$ 3,038,100	\$ 3,038,100	Motion #24
WISElearn	GPR	\$ 1,359,000	\$ (150,000)	\$ (200,000)	\$ 1,209,000	\$ 1,159,000	
Fuel & Utilities	GPR	\$ 548,500	\$ (118,900)	\$ (120,200)	\$ 429,600	\$ 428,300	
WI Reading Corps	GPR	\$ 700,000	\$ 300,000	\$ 1,300,000	\$ 1,000,000	\$ 2,000,000	
Public Library System Aid	SEG	\$ 16,013,100	\$ 2,500,000	\$ 4,000,000	\$ 18,513,100	\$ 20,013,100	
Library Service Contracts	SEG	\$ 1,342,400	\$ 12,900	\$ 25,300	\$ 1,355,300	\$ 1,367,700	
PR Reestimates*	PR		\$ 5,428,300	\$ 5,415,200			
<i>*\$4.5 million annually for Aprn 232; \$958,600 annually in T-Cert.</i>							
	GPR		\$ (1,863,800)	\$ (915,100)			
	PR		\$ 5,428,300	\$ 5,415,200			
	SEG		\$ 2,512,900	\$ 4,025,300			

Held in Budget Stabilization Fund		2021-23 Biennium
Reserve	GPR	\$ 350,000,000
Held in JCF Supplemental Appropriation		
School Safety Mapping	GPR	\$ 2,000,000
Benchmark Assessments	GPR	\$ 2,000,000



Dear Members of the Wisconsin State Legislature Joint Finance Committee,

The JFC action taken yesterday on K-12 education policy is short-sighted, based on shaky legal assumptions and demonstrates a lack of commitment to Wisconsin's school children. It will deny educational opportunities to over 800,000 school children, not only during the upcoming 2021-23 state budget cycle, but for years to come.

For more than a decade, the Wisconsin legislature has consistently failed to provide an inflationary increase for Wisconsin public schools. As a result, for the first time in generations, Wisconsin school spending has fallen below the national average. In fact, over the past decade, Wisconsin ranks nearly last nationally for new investment in schools.

Now, in the 2021-23 budget proposal, you claim that ESSER III federal stimulus resources provided to Wisconsin schools make a state funding increase unnecessary. This is simply not true. These federal funds are one-time funds intended to be used for limited purposes. What's more, these federal funds will be forfeited if the State of Wisconsin fails to maintain past levels of state support for education.

Federal ESSER III federal funds are intended to be used to reimburse additional costs borne due to the pandemic, to address student learning loss and disruption, and to make investments in our infrastructure so schools are better equipped to serve students in the 21st century. Instead, this budget proposal treats the influx of federal funds as an opportunity for the state to skip out on funding Wisconsin public schools.

With the Wisconsin economy thriving, and state budget reserves at an all-time high, it is unthinkable that the state budget you propose would provide no increase in general school revenues for the next two years. More than enough resources exist to make reasonable state investment in schools, spur the economy through tax cuts, and invest in our future with infrastructure improvements.

You have been elected to represent all Wisconsin citizens. Your budget proposal fails a significant majority of your neighbors, your constituents, and especially our children. With the budget resources available, a commitment is not only warranted, but is the explicit expectation of an overwhelming majority of Wisconsin voters. The past year has clearly established that our schools are vital for our economy. You can do better and we expect you to do better. Here are two specific things that should be taken immediately:

- 1) Provide a \$200 per pupil increase in the 2021-22 revenue limit and \$204 per pupil increase in the 2022-23 revenue limit for all students. The \$350 million you have designated for education as an additional contribution to the State's rainy day fund is sufficient to cover the state's  $\frac{2}{3}$  portion of this cost via equalization aid. This action demonstrates a sustainable commitment to our children and allows the State of Wisconsin to comply with the federal maintenance of effort requirements necessary to secure the federal stimulus funds for K-12.



2) The proposed increase in Special Education Categorical Aid makes incremental progress towards our long term goal of a 50% reimbursement rate. The proposed increase from 28.18% to a 30.00% reimbursement rate should be made on a 'sum sufficient' appropriation basis rather than 'sum certain' basis. This would be consistent with state support provided on a sum sufficient basis for the Wisconsin Special Needs Scholarship Program. This should not increase cost in the current biennium but protects students with disabilities against future erosion of the special education eligible costs reimbursement rate which occurred over the past decades.

Our schools and communities are depending on your leadership. Make the investment in education our children deserve.

Sincerely,

John Stellmacher  
President  
WASBO Board of Directors

Michael Barry  
Executive Director  
WASBO

*Sample School Board Resolution on JFC 2021-23 Budget Proposal*

**WHEREAS**, our students are recovering from learning disruption caused by the pandemic while trying to achieve the social and emotional well-being that is critical to learning; and

**WHEREAS**, long-term investments, such as the hiring of teachers, school psychologists and others, is needed to meet these student needs; and

**WHEREAS**, federal COVID relief is one-time funding that cannot sustain these long-term investments; and

**WHEREAS**, a state preK-12 education budget that fails to make these investments will ultimately fail to prepare our students; and

**WHEREAS**, Wisconsin's state education spending has lagged its peers since 2011; and

**WHEREAS**, the state of Wisconsin's budget surplus of about \$2 billion means it does not need to raise state taxes to make these investments; and

**WHEREAS**, the previous budget debate was resolved with a compromise between the governor and state Legislature that served our students,

**NOW, THEREFORE, BE IT RESOLVED** that the (insert name) Board of Education urges Gov. Evers, Sen. (insert name) and Rep. (insert name) to again come to a compromise that allows our community's schools to make the long-term investments our students need to thrive.